



CEDAR VALLEY
CATHOLIC SCHOOLS

Board of Education Agenda
Thursday, April 23, 2026 - 5:30 p.m.
Columbus High School Room 128

Elected/Appointed Board Members

Father Tom McDermott	Pastoral Rep - Saint Edward	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Absent
Jake Schaefer	At Large – Blessed Sacrament	Present
Eric Bearbower	At Large - Saint Edward	Present
Greg Stammeyer	Elect - Blessed Sacrament	Present
John Fitzpatrick	Elect - Sacred Heart	Present
Ki Park	Elect - Saint Edward	Present
Laura Schaefer	Elect - Saint Patrick	Present
Eric Donat	Elect - Queen of Peace	Present-Zoom

In Attendance: CVCS Staff

Tom Novotney	Chief Administrator	Present
Aaron Becker	Saint Edward Principal	Present
Nick Miller	Blessed Maria Assunta Pallota Principal	Present
Katie Friedly	Columbus Catholic Interim Principal	Present
Stephanie Kane	Director of Curriculum, Assessment, & Instruction	Present
Sarah Smith	Advancement Director	Present
Dawn Pollastrini	Controller	Present
Amy Peters	HR Director	Present
Julie Girsch	Activities Director	Absent
Annie Zeets	Waterloo Parish Faith Formation Representative	Absent
Kelly Christensen	Finance Committee Chair	Absent



Call To Order:

Jake Schaefer called the meeting to order at 5:33 p.m.

Prayer: John Fitzpatrick

Adjustments to the agenda/Approve the agenda:

Motion: Approve the agenda.

(Fr. Tom - motion, Laura Second) Motion Carried.

Consent agenda:

- March 26th, 2026 Board Minutes
- April 16th, 2026 Finance Minutes
- Consideration of Monthly Revenue & Expense Reports
- Consideration of Personnel: hires, reassignments, resignations, & terminations

Motion: Approve the consent agenda.

(John - motion, Eric Second) Motion Carried.

Information:

1. Organizational Chart - Tom
Copy given to board of proposed organizational chart of staffing.
2. Enrollment update - Sarah
399 ESAs completed after the first week (42%). Currently 91 freshmen are enrolled.

New business – Action Items:

1. Out of State Basketball trip request - Girsch

Basketball is requesting to attend an out of state team camp at UW-Platteville in Wisconsin in June. This is a two day camp and is less than 2 hours away. Estimated cost of \$75 per player covered by the athletes would cover the camp and lodging.

Motion: Approve the out of state trip request for the basketball team camp.

(Laura - motion, Greg Second) Motion Carried.

2. PK4 Enrollment proposal - Stephanie

Considering moving from 4 classrooms with 66 students to 3 classrooms with 56 students for cost savings. Currently we have 50 PK4 students enrolled.



Motion: To approve Option B (3 classrooms, 56 students)
(Greg - motion, Key Second) Motion Carried.

3. Westminster Lease - Tom

Final draft of lease in board packet. Catholic Mutual and Office of Catholic Schools have approved the lease. Requesting final board approval of the lease. Hours of contract are 8 am-4 pm, preschool will run 9-3 pm, allowing prep time for teachers and time for cleaning of rooms.

Motion: Approve lease with Westminster.
(Eric B. - motion, Fr. Tom Second) Motion Carried.

4. Food Service Vendor recommendation - Dawn and Amy

Board directed to looking into out-sourcing food service options. A team from CVCS went to visit a nearby school that outsourced their kitchen.

RFP was sent out, pre-proposal meeting was held on 4/3 and four companies were in attendance. This was a required meeting in order to submit an RFP. We received proposals from all four companies. A scoring meeting was held on 4/14, and one company rose to the top: Opaa!. If the Bureau of Nutrition approves the RFP for Opaa!, then the finance committee recommends the Board to approve their RFP.

Current CVCS food staff would stay on. CVCS is responsible for hiring a Food Service Director, but Oppa! handles all future staffing as current staff retire/resign.

Motion: Approve the RFP from Opaa!.
(Greg - motion, John Second) Motion Carried.

Executive Session:

Motion to move to Executive Session at 6:37 pm
(Greg - motion, John Second) Motion Carried.

Motion to come out of Executive Session at 7:10 pm
(Greg - motion, Laura- Second) Motion carried.

5. Teacher contract - Tom

Motion: to assess a teacher the \$500 fine for breaking a signed contract.
(Greg - motion, John Second) Motion Carried.

6. Response to Queen of Peace extended subsidy relief request



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Motion: to honor Queen of Peace's request to extend subsidy relief to May and June. (50% subsidy reduction for May and June; 50% for each month deferred to 2026-2027 subsidy payments.)

(Eric B - motion; Ki Park) - Second Motion carried

In-service:

Fr. Tom

Additional Documents/Reports:

- Faith Formation Report
- Advancement Office Report
- Chief Administrator Report
- News from Principals and Activity Department
- Board Announcements

Adjournment:

Motion to conclude Board meeting at 7:12 pm

(Greg - motion, Eric B - Second)

Executive Board meeting:

Monday, May 18, 2026 - 4:30 PM

Prayer - Tom Novotney

High School Office

Next Board meeting:

Thursday, May 28, 2026 - 5:30 PM

Prayer – Tom Novotney

Columbus High School Room 128